



WHITEHOUSE PRIMARY SCHOOL

Headteacher: Mrs. S. Randle
Dunelm Road, Elm Tree Farm, Stockton on Tees TS19 0TS Telephone/Fax 01642 678212
www.whitehousepri.org.uk

NAME:	
POSITION:	Class teacher
REPORTS TO:	Key Stage Team Leader
GRADE:	Main scale

KEY PURPOSE OF THE JOB

To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers' Pay and Conditions document, having due regard to the requirements of the National Curriculum, LEA and school policies.

MAIN ACTIVITIES

Teaching:

1. To take responsibility for planning and implementing appropriate work programmes for all children in the designated class, within the framework of national and school policies.
2. To ensure a close match between the learning experience offered, and the individual needs of the children in the class, so as to give each child an opportunity to achieve to the maximum of his/her capability.
3. To maintain assessment records and report on pupils' progress to senior staff and to parents and carers, in accordance with school policy.
4. To set high expectations which inspire, motivate and challenge pupils. Where possible, to make sure that the majority of the children's work is closely linked to first-hand practical experience.
5. To provide children with opportunities to manage their own learning and become independent learners. To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.
6. To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation, and discipline.
7. To maintain a high standard of display and order both in the classroom and in other areas of the school.
8. Promote good progress and outcomes by pupils.
9. To demonstrate good subject knowledge and curriculum knowledge
10. To plan and teach well structured lessons.
11. Adapt teaching to respond to the strengths and needs of all pupils.
12. To make accurate and productive use of assessment.
13. To make appropriate educational provision for children with SEN, G&T and those learning EAL.

PROFESSIONAL EXPECTATIONS

Working with children:

1. To manage behaviour effectively to ensure a good and safe learning environment.
2. To foster each child's self-image and esteem and establish relationships which are based on mutual respect.
3. To have due regard for the safeguarding and well being of all children at the school.

Working with Others:

1. To work closely with colleagues to undertake medium and short term planning and the implementation of agreed schemes of work.
2. To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment.
3. To liaise with support staff both school based, from the LA & from other external bodies as required.
4. To take responsibility for the management of other adults in the classroom.
5. To work with subject and team leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum.

Working within a school setting:

1. To ensure that the school's aims and objectives in relation to the curriculum, equal opportunities and discipline are promoted in every day classroom organisation and practice.
 2. To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.
 3. To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.
 4. To contribute to the maintenance of a caring and stimulating environment for pupils.
 5. To make a positive contribution to the wider life and ethos of the school.
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SCHOOL ORGANISATIONAL OBJECTIVES

The Post holder will contribute to the school's objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed.
- Ensuring compliance with Data Protection legislation.
- At all times operating within the school's Equal Opportunities framework.
- Commitment and contribution to improving standards for pupils and school improvement as a whole.
- Ensuring the safeguarding of all pupils.
- Demonstrating consistently high standards of personal and professional conduct.

CONDITIONS OF SERVICE

Governed by the National Agreement on Teachers' Pay and Conditions, supplemented by local conditions as agreed by the governors.

SPECIAL CONDITIONS OF SERVICE

Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended.

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to enhanced criminal records bureau disclosure.

EQUAL OPPORTUNITIES

The post holder will be expected to carry out all duties in the context of and in compliance with the School's Equal Opportunities Policies.

Date of issue:

Signature of Post holder

Signature of Headteacher
