



WHITEHOUSE PRIMARY SCHOOL

Headteacher: Mrs. S. Randle
Dunelm Road, Elm Tree Farm, Stockton on Tees TS19 0TS Telephone/Fax 01642 678212
www.whitehousepri.org.uk

Friday 25th May 2018

Dear Parents/Carers,

Re: Changes to Data Protection law (GDPR)

You may be aware that from today Friday 25th May, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how we can use your personal data and keep it safe, and will also strengthen your rights over your own data.

The point of this is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes at the school in order to ensure we remain compliant.

We will ensure that all processing of data done in school complies with GDPR

There are six lawful processing conditions:

The lawful bases for processing are set out in Article 6 of the GDPR.

- (a) Consent:** the individual has given clear consent for us to process their personal data for a specific purpose.
- (b) Contract:** the processing is necessary for a contract we have with the individual, or because they have asked us to take specific steps before entering into a contract.
- (c) Legal obligation:** the processing is necessary for us to comply with the law (not including contractual obligations).
- (d) Vital interests:** the processing is necessary to protect someone's life.
- (e) Public task:** the processing is necessary for us to perform a task in the public interest or for official functions, and the task or function has a clear basis in law.
- (f) Legitimate interests:** the processing is necessary for legitimate interests or the legitimate interests of a third party unless there is a good reason to protect the individual's personal data which overrides those legitimate interests. (This cannot apply if you are a public authority processing data to perform your official tasks.)

One of these changes is that we have updated our privacy notice. This will be available on our school website at the address.

Consent is changing to be more explicit/transparent so at the point of data collection, the individual will need to be informed exactly how their data will be used and who it will be shared with. As part of our work to comply with the GDPR, we will be resending out Emergency contact forms including permission forms seeking or re-seeking consent for the use of photographs or videos of your child on our website, internal displays or other school materials. This form will be sent out to you in the week after half term and would appreciate it if you filled this out and returned it to the school office. Consent can be withdrawn unless we have a legal reason for holding the information requested.

A request to withdraw can be made to Mr Barber in writing. If you have any questions about how the GDPR affects you, or how our school is preparing, you can contact Mr Barber on 01642 678212 who is our Data Protection Officer.

Yours sincerely,

Mrs S Randle
Head Teacher

